

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Education and Skills held at 2.30**  
**pm on Wednesday, 17 January 2018**

Present:

Members: Councillor K Maton (Cabinet Member)

Other Members: Councillor P Male (Shadow Cabinet Member)

Employees (by Directorate):

People: S Heawood, M Salmon

## **Public Business**

### **6. Declarations of Interest**

There were no disclosable pecuniary interests.

### **7. Minutes**

The minutes of the meeting held on 27<sup>th</sup> September 2017 were agreed and signed as a true record. There were no matters arising.

### **8. Co-ordinated School Admission Schemes for 2019 and Community and Voluntary Controlled School Admission Policies for 2019**

The Cabinet Member for Education and Skills considered a report of the Deputy Chief Executive (People) that sought determination of the Co-ordinated School Admission Schemes for 2019 and Community and Voluntary Controlled School Admissions Policies for 2019.

The School Admissions Code 2014 required admissions authorities to consult on admission arrangements every 7 years, or more frequently where any significant changes were proposed. No significant changes were proposed to the scheme or the admissions policies for community and voluntary controlled schools since the last consultation for admission in September 2013, therefore no consultation had been required for 2019.

Community and voluntary controlled primary schools were notified on 7 December 2017 that arrangements including published admission numbers (PAN) for community schools would remain the same and were given until 20 December 2017 to raise any requests for changes in their PAN.

The first proposal was to determine the co-ordinated admissions scheme for primary, infant and junior schools in Coventry for 2019/2020 and the admissions policies for community and voluntary controlled schools for 2019/2020, as set out in Appendix 1 to the report.

The second proposal was to determine the co-ordinated admissions scheme for secondary schools in Coventry for 2019/2020, as set out in Appendix 2 to the report.

The Local Authority was required to notify the Department for Education that co-ordinated schemes and admissions policies had been determined, by 28 February 2018. Admissions arrangements would apply to school admissions from September 2019.

In April 2006, Cabinet agreed that consideration of reports on school admission arrangements would be delegated to the appropriate Cabinet Member in years where there were no significant changes to admission arrangements. (Cabinet minute number 253/06 refers).

Admission arrangements were reviewed on an annual basis with the next public consultation due to take place next year. An annual report would be produced from the Local Authority to the Department for Education on the effectiveness of admission arrangements.

The Cabinet Member requested that the information relating to the process and timetable for school admissions and appeals on the Council's website, includes a flow chart of the process as a useful reference document to those making applications and also for those providing advice.

**RESOLVED that the Cabinet Member for Skills and Education approves:**

- 1) The Co-ordinated Admissions Scheme for Primary, Infant and Junior Schools in Coventry for 2019/20 and the Admissions Policy for Community and Voluntary Controlled Primary, Infant and Junior Schools for 2019/20, as set out in Appendix 1 to the report.**
- 2) The Co-ordinated Admissions Scheme for Secondary Schools in Coventry for 2019/20, as set out in Appendix 2 to the report.**

9. **Outstanding Issues**

There were no outstanding issues.

10. **Any Other Items of Public Business**

There were no other items of public business.

(Meeting closed at 2.45 pm)